

Council Meeting 10th July 2025 - Addendum to Agenda Item 6

ALTERATIONS AND UPDATES TO THE COUNCIL REPORT

A. ALTERATIONS

Revisions are proposed to the report originally published with the Council agenda. The following paragraphs replace those numbered similarly in the original report (with the updated text highlighted in yellow):

Recommendations

2.3 To approve the changes to the membership of any committees, sub-committees, and any office holders as may be submitted before, or at, the Council meeting by the political group leaders, and where any such details are not available at the meeting or where consequential and minor changes are proposed within a period of one month following the meeting, the Chief Executive be authorised to approve the updated membership [in consultation with] following receipt in writing of the wishes of the relevant group leader.

Allocation of Seats

4.4 Following the review, there are two amendments proposed to the size of committees/sub-committees since the Annual Meeting in 2025, in respect of the following Committees:

- Planning Committee (increase from 12 to 13 seats, providing two additional Conservative seats).
- Resources Overview and Scrutiny Committee (increase from 7 to 8 seats, providing an additional Conservative seat)

4.5 The proposals will increase the total number of available seats across all committees and sub-committees from 87 to 89.

4.6 Details of the changes proposed to committees and sub-committees, including the overall sizes and allocation of seats between political parties for the remainder of 2025/26 are set out in Table 2 below. The changes proposed (highlighted in red) and apply to the following Committees:

- Planning Committee;
- Resources Overview and Scrutiny Committee.

Table 2

Committee	Total No. of Seats	No. of seats by political group
		(Labour & Co-operative : Conservative : Green)
Audit Committee	6	4:2:0
Communities & Wellbeing Overview & Scrutiny Committee	8	5:3:0
Judicial Committee (Private Hire & Hackney Carriage Licensing)	6	4:2:0
Licensing Committee	14	8:5:1
Licensing Sub-Committee	3	3 from Licensing Committee, one of whom must be the Chair or Vice-Chair of the Licensing Committee (2:1:0 where practicable)
Management Review Committee	5	3:2:0:0 Leader and Deputy Leader of the Council, plus an additional member of the Cabinet, and Leader and Deputy Leader of the Opposition Group
Planning Committee	13 <i>(proposed increase from 12 to 13)</i>	8:5:0 <i>(A change from 8:3:0:1*)</i> <i>* Independent seat no longer required)</i>
Planning (Trees) Sub-Committee	5	3:2:0 (drawn from the parent committee above)
Resources Overview & Scrutiny Committee	8 <i>(proposed increase from 7 to 8)</i>	5:3:0 <i>(A change from 5:2:0)</i>
Special Overview & Scrutiny Committee	8	5:3:0
Standards Committee	8	5:3:0
Standards Committee – Hearing Sub-Committee	5	For matters relating to Hyndburn Borough Council: 5 members plus 1 non-voting independent person For matters relating to Altham

		Parish Council: 5 members, plus 1 independent person and 1 parish representative (3:2:0) where practicable
Total	89	55 – Lab & Co-op (61.8%) 33 – Cons (37.1%) 1 – Green (1.1%)

B. UPDATES

Changes to Appointments to Committees

The Council has duty to give effect to the wishes of a political group in relation to appointments to committees and other bodies in accordance with s16(1) Local Government and Housing Act 1989.

The Council is invited to consider and give effect to requests from the various political groups, as follows:

Labour and Co-operative

- A change to the membership of the Communities and Wellbeing Overview and Scrutiny Committee comprising the removal of the Vice-Chair, Councillor Paul Cox, and the appointment of Councillor Jodi Clements as Vice-Chair
- A change to the membership of the Planning Committee comprising the removal of the Vice-Chair, Councillor Mike Booth, and the appointment of Councillor Bernard Dawson as Vice-Chair.
- A change to the membership of the Planning (Trees) Sub-Committee comprising the removal of the Chair, Councillor Mike Booth (as a consequence of the above change to the Planning Committee) and the appointment of a replacement councillor and a new Chair (*to be determined*)
- A change to the membership of the Resources Overview and Scrutiny Committee comprising the current Vice-Chair, Heather Anderson, reverting to an ordinary member of that committee, the removal of Councillor Bernard Dawson and the appointment of Councillor Paul Cox as Vice-Chair
- A change to the Special Overview and Scrutiny Committee comprising the removal of Vice-Chair, Councillor Bernard Dawson, and the appointment of Councillor Mike Booth as Vice-Chair

Conservative

- A change to the membership of Planning Committee comprising the appointment of Councillor Joyce Plummer (transferring from the defunct Independent seat) and Councillor Josh Allen to the additional two Conservative seats on this committee.

- A change to the membership of the Planning (Trees) Sub-Committee comprising a correction to remove Councillor Peter Edwards (not a member of the Planning Committee) and the appointment Councillor Joyce Plummer.
- A change to the membership of the Resources Overview and Scrutiny Committee comprising the appointment of Councillor Steven Smithson to the additional Conservative seat on this committee.

The updated schedule regarding the Appointment of Committees, Sub Committees, Panels and Working Groups 2025/26 is attached as Appendix 1.